

**CRIMINAL JUSTICE ACT TRAINING PANEL  
APPLICATION WESTERN DISTRICT OF OKLAHOMA**

**I. Identification:**

Name: \_\_\_\_\_  
Last
First
Middle Initial

Office address, including name of firm: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Office Telephone: \_\_\_\_\_ Office Facsimile: \_\_\_\_\_

Cellular Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**II. Legal Education:**

What law degree(s) have you received? Specify the law school and the date the degree was received. (E.g., J.D., OCU, 1975).

\_\_\_\_\_

**III. Law Licenses:**

A. Identify the states in which you are currently admitted to practice law, including the date of admission. (E.g., Oklahoma, 1987).

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B. Identify all federal courts in which you are currently admitted to practice, including the date of admission.

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**IV. Legal Experience:**

A. Describe the nature of your present practice. Include the dates of such practice and the names of the attorneys with whom you practice.

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B. Describe the nature of your past practice if different than in subpart "A". Include the addresses and dates of your past practice and identify the attorneys with whom you practiced.

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C. Indicate by number your criminal trial experience. (Use approximations if necessary):

Trials in Federal Courts: \_\_\_\_\_  
Trials in State Courts: \_\_\_\_\_  
Guilty Pleas & Sentences in Federal Courts: \_\_\_\_\_  
Guilty Pleas & Sentences in State Courts: \_\_\_\_\_

D. Indicate by number your civil trial experience. (Use approximations if necessary):

Trials in Federal Courts: \_\_\_\_\_

Trials in State Courts: \_\_\_\_\_

For your last five criminal trials, provide: (1) the court and trial judge; (2) case name and number; (3) date(s) of trial; and (4) name, address and telephone number of opposing counsel.

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1. Do you consent to contact by the CJA Committee to the judge and your opposing counsel regarding your representation in these cases?

Yes  No

E. Identify the federal district judges and magistrate judges before whom you have tried a case or cases. (Indicate criminal cases with the marking "CR").

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F. If you have argued case(s) before a federal appellate court, provide the citation(s) of the opinion(s). If unpublished, provide the case number(s) and briefly describe the case(s).

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G. Describe any specific experience, training, or interest you have in criminal law.

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V. Do you understand that your application is not considered confidential and that the appointees may be removed from Training Panel membership without cause or notice?

Yes  No

Do you understand that the Criminal Justice Act will not provide indemnification for any claims arising as a result of your representation of a CJA client as a trainee in the program?

Yes  No

VI. With respect to your legal practice, has a final adjudication or other finding ever been made by an Bar Association, Ethics Committee, Court, or other judicial or quasi-judicial body concerning your ethics or any other disciplinary matter?

Yes  No

If your response was in the affirmative, please explain fully and completely each such finding.

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VII. Are you enrolled for electronic filing and equipped to participate?

Yes  No

If your response was in the negative, do you agree to enroll in electronic filing during your training?

Yes  No

**VIII.** Provide the name, address, and telephone number of at least three references with substantial knowledge regarding your credentials for panel membership:

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If selected for the CJA Training Panel do you agree to participate in an 18 month program that includes mandatory three hour training sessions every month and that you can be removed from the program for failure to comply?

Yes  No

Do you agree to be assigned a mentor from the CJA Trial Panel or the Federal Public Defender's Office?

Yes  No

Do you understand that while you are on the CJA Training Panel you shall be compensated as associate counsel at one-half the hourly rate in effect at the time which includes both in-court time and out-of-court time?

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Do you understand that the maximum compensation allowed per case for a training panel Member is \$5,000, inclusive of expenses?

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Do you understand that at the conclusion of the 18-month program you will either graduate or be informed by the CJA Administrator that the CJA Panel Committee has determined more federal training is needed?

Yes  No

Do you understand that completion of the CJA Training Panel program does not guarantee placement on the CJA Trial Panel?

Yes  No

**IX.** State with specificity all training and experience that you have had with the federal sentencing guidelines:

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**X.** State any other information that you want us to know, including but not limited to any law-related publications or honors:

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**XI.** Do you speak a foreign language? If so what and what is fluency?

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**XII.** Have you ever been removed from a CJA or other appointed panel? If so please describe the circumstances.

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Please attach in PDF format (1) Cover Letter explaining why you are applying for the Western District Oklahoma CJA Training Panel and (2) a substantive pleading in a criminal case as a writing sample.

I hereby certify that the above information is true and correct.

Date: \_\_\_\_\_ s/ \_\_\_\_\_  
Attorney

Return promptly by conventional mail or email to:

Kim Taylor  
CJA Supervising Attorney  
Suite 109 Old Post Office Bldg.  
215 Dean A. McGee Avenue  
Oklahoma City, Oklahoma 73102  
[Kim\\_S\\_Taylor@fd.org](mailto:Kim_S_Taylor@fd.org)