

**TELEPHONIC APPEARANCE PROCEDURES FOR  
JUDGE JODI W. DISHMAN  
REVISED MARCH 18, 2021**

Telephonic appearances are permitted only with leave of the Court upon motion or when ordered by the Court. Telephonic appearances are coordinated directly through Judge Dishman's Courtroom Deputy, Nyssa Vasquez, at the number listed below.

**I. SCHEDULING A TELEPHONIC APPEARANCE**

Persons with leave to appear telephonically, by order of the Court must arrange their appearance by contacting Judge Dishman's Courtroom Deputy, Nyssa Vasquez, at (405) 609-5522 or by e-mail at [Nyssa\\_Vasquez@okwd.uscourts.gov](mailto:Nyssa_Vasquez@okwd.uscourts.gov).

**II. PROCEDURES FOR TELEPHONIC APPEARANCE**

**Ms. Vasquez** will provide participants with an AT&T Toll-Free dial-in number to call to make the telephonic appearance. Participants shall dial into the call not later than **10 minutes** before the scheduled hearing. **The Court does not place a call to counsel.**

There is no charge associated with the AT&T Toll-Free number.

Telephonic appearances for status conferences are connected to chambers, or, depending on the nature of the matter, directly to the courtroom public address system so that a normal record is produced. To ensure the quality of the connection and of the record, the use of car phones, cellular phones, speakerphones, public telephone booths, or phones in other public places is prohibited except in the most extreme emergencies. Participants should be able to hear all parties without difficulty or echo.

After your call is connected to chambers or the courtroom, the Judge will call the case, request appearances, and direct the way the hearing shall proceed. Each time you speak, you should identify yourself for the record. When the Judge informs the participants that the hearing is completed, you may disconnect.

If any participant fails to timely call in and make his or her appearance, the Court may pass the matter or may treat the failure to respond as a failure to appear. Scheduling simultaneous telephonic appearances in multiple courts does not excuse a failure to appear.

Individuals making use of the conference call service are cautioned that they do so at their own risk. Hearings generally will not be rescheduled due to missed connections.

Telephonic appearances by multiple participants are possible only when all participants fully comply with the above procedural requirements. The Court may impose appropriate sanctions against any participant who fails to comply with the required procedures or disrupts the proceedings.