

UNITED STATES DISTRICT COURT
WESTERN DISTRICT OF OKLAHOMA

FILED

IN RE: USE OF ASSOCIATES IN) G.O. 19-3
CRIMINAL JUSTICE ACT CASES)

NOV 22 2019

CARMELITA R. SHINN, CLERK
U.S. DIST. COURT, WESTERN DIST. OKLA.
BY: AS DEPUTY

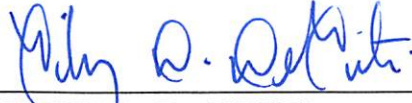
ORDER

Attorneys who are appointed to represent defendants under the Criminal Justice Act (“CJA”) may use associate attorneys in their firm without prior approval of the presiding Judge. CJA panel attorneys, however, must receive permission from the presiding Judge prior to engaging the services of an associate attorney who does not practice in the same firm as the CJA panel attorney. The use of such associates in all cases is limited as follows:

1. The CJA panel attorney must perform the majority of the legal work in all CJA cases. No associate attorney may appear in court without the permission of the presiding Judge.
2. The associate attorney shall work at the direction and under the supervision of the CJA panel attorney. Such work shall be limited to legal research and writing or paralegal tasks unless the presiding Judge grants permission to expand the associate’s work in the case.
3. The CJA panel attorney must notify the CJA Administrator when an associate will be working on a case.
4. The hourly rate for associate attorneys who are not members of the CJA Trial Panel for the Western District of Oklahoma is 80% of the hourly applicable panel attorney rate. If the associate is a member of the CJA Trial Panel for the Western District of Oklahoma, the hourly panel rate applies. Amounts billed for an associate’s time are chargeable against the CJA panel attorney’s applicable statutory maximum fee.
5. Associates may not bill for the same tasks as the CJA panel attorney, nor for interoffice conferences or coordination of efforts with CJA counsel.

6. The CJA panel attorney is responsible for ensuring that time, services, and expenses of the associate are reasonable and meet CJA guidelines.

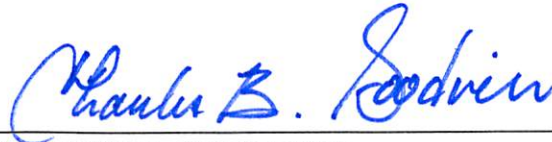
IT IS SO ORDERED this 22nd day of November, 2019.



TIMOTHY D. DeGIUSTI
CHIEF UNITED STATES DISTRICT JUDGE



SCOTT L. PALK
UNITED STATES DISTRICT JUDGE



CHARLES B. GOODWIN
UNITED STATES DISTRICT JUDGE



PATRICK R. WYRICK
UNITED STATES DISTRICT JUDGE